

**Capital Area School for the Arts Charter School
Meeting of the Board of Trustees
April 19, 2021**

Minutes

The Capital Area School for the Arts Charter School Board of Trustees held an in-person and virtual board meeting on Monday, April 19, 2021 at 6:30 p.m.

Board members in attendance: Karen Degenhart, Cathy Harlow, Connie Kindler, Elizabeth Mullaugh, Dawn Mull, and Fina Salvo

Board members not in attendance: Frank Fleishman, Brian Griffith, and Christopher Healy

Others/public in attendance: Tim Wendling, Sue Hill, Cheryl Howard

1. **Call to Order** – Fina Salvo called the meeting to order at 6:32 p.m.
2. **Roll Call/Additions to the Agenda/Administrative** – N/A
3. **Public Comment on Agenda Items** – N/A
4. **Approval of Minutes**

4.1. Board Meeting Minutes for February 16, 2021

A motion was made by Connie Kindler and seconded by Karen Degenhart to approve the minutes from the February, 16, 2021 board meeting. Motion passed with all members present voting in the affirmative.

5. **Principal/CEO Report**

5.1. Seniors of the Month

Cheyenne Cooper, Dance student residing in Susquenita School District

Olive Garubba, Creative Writing student residing in Mechanicsburg Area School District

5.2. Enrollment and Audition Update – Tim Wendling stated there are 186 students enrolled. We are currently scheduling for the second round of auditions. We have received many confirmations from the first round acceptances.

5.3. COVID Related Operations Update – Mr. Wendling noted that schedules through the end of the school year were sent out today. He stated there is one active case in the school community. Every full-time employee has been vaccinated.

5.4. Mr. Wendling informed the board that we have our first CASA student accepted to Princeton. This student also has the highest SAT score at CASA and is a Junior Olympic Skater.

5.4. Items for Approval:

5.4.1. CAIU School-Age Special Education

A motion was made by Cathy Harlow and seconded by Connie Kindler to approve the School-Age Special Education Agreement with the CAIU. Motion passed with all members present voting in the affirmative.

5.4.2. Whitaker Center Agreement

A motion was made by Connie Kindler and seconded by Dawn Mull to approve a facilities use agreement with the Whitaker Center for Science and the Arts. Motion passed with all members present voting in the affirmative.

5.4.3. New Club Application – eSports – Mr. Wendling noted that Mick Corman and Adam Shickley will serve as advisors/coaches. The Whitaker Center will be providing assistance to get this club up and running.

A motion was made by Connie Kindler and seconded by Karen Degenhart to approve a new club application for eSports. Motion passed with all members present voting in the affirmative.

5.4.4. Course Selection Guide – Mr. Wendling noted the Course Selection Guide remained mostly the same with very few changes.

A motion was made by Dawn Mull and seconded by Connie Kindler to approve the Course Selection Guide for school year 2021-2022. Motion passed with all members present voting in the affirmative.

6. **Board President’s Report**

6.1. Statement of Financial Interests Forms (2020) due by May 1, 2021 – Ms. Salvo reminded the board to fill out and return to Sue Hill online.

Ms. Salvo also reminded the board about completing the mandatory Act 55/Trauma informed training. After watching the training session, please respond with your thoughts on the training through an email statement to Sue Hill. The email will serve as proof the training was completed.

7. **Treasurer’s Report**

7.1. Financial Statements - Dawn Mull presented the March financial statements.

8. **Other Fiscal Matters** – N/A

9. **Budget Administration**

- 9.1. Draft 21-22 CASA Budget – Cathy Harlow asked if we were not taking other federal funds other than IDEA. Mr. Wendling confirmed that CASA has not accepted Title funds in the past. We will be looking at Title I funding for future years.

10. Personnel Matters

- 10.1 Proposed Salary Schedule 2021-2025 – The budget is based upon this five-year salary schedule. The salaries are comparable with Harrisburg School District as well as other area districts.

A motion was made by Elizabeth Mullaugh and seconded by Karen Degenhart to approve the 2021-2025 Salary Schedule. Motion passed with all members present voting in the affirmative.

- 10.2 Tuition Reimbursement – Stef Adlon, Spanish V

A motion was made by Connie Kindler and seconded by Dawn Mull to approve the above mentioned tuition reimbursement request from Stef Adlon. Motion passed with all members present voting in the affirmative.

- 10.3. Permission to Enroll – Stef Adlon, Spanish VI

- 10.4. Permission to Enroll – Erica Leonard, Law & Policy for Leaders and Fiscal and Executive School

A motion was made by Cathy Harlow and seconded by Connie Kindler to approve the above mentioned Permission to Enroll in Reimbursable Credits from Stef Adlon and Erica Leonard. Motion passed with all members present voting in the affirmative.

11. Committee Reports – N/A

12. Policies, Programs, and Governing Documents

- 12.1. Policy 208 – Withdrawal from School/Compulsory School Age – Second Reading

- 12.2. Policy 218.3 – Discipline of Student Convicted of Sexual Assault – Second Reading

- 12.3. Policy 801 – Right to Know – Second Reading

A motion was made by Elizabeth Mullaugh and seconded by Connie Kindler to approve Board Policies No. 208, No. 218.3 and No. 801. Motion passed with all members present voting in the affirmative.

- 12.4. Policy 210 – First Reading – This is a revision to our current policy with updates on Page 3.

13. Information Items

Cheryl Howard presented an update on the CASA Foundation. The building campaign continues to make good progress. She noted they have less than \$200,000 to raise. She also noted that they

have received over \$6,000 from the parent campaign. This is the most ever collected from this outreach. This is a fantastic result for the school.

14. **Public Comment on Non-Agenda Items** – N/A

15. **Next Board Meeting Date** - The next CASA Charter School Board of Trustees meeting is Monday, May 17, 2021 at 6:30 p.m. The meeting was adjourned at 6:53 p.m.

Upcoming Board Meeting Dates

Monday May 17, 2021

Monday, June 21, 2021