

# CAPITAL AREA SCHOOL FOR THE ARTS CHARTER SCHOOL

SECTION: PROGRAMS

TITLE: RESOURCE MATERIALS

ADOPTED: 4/11/2016

REVISED:

<p>1. Purpose Title 22 Sec. 4.13 SC 801,803</p> <p>2. Definition</p>	<p style="text-align: center;">109. RESOURCE MATERIALS</p> <p>The Board shall provide instructional and evaluative materials to implement and support the district’s and the schools’ educational goals and academic standards.</p> <p>Resource materials shall include reference books, other supplementary titles, all multimedia materials, maps, library books, software and all other instructional material.</p> <p>The CEO, after consultation with the teaching staff, shall be responsible for the selection, recommendation, and maintenance of all resource materials. No adoption or change of materials shall be made without his or her recommendation, except by a two thirds vote of the Board.</p> <p>The CEO or designee shall develop and implement selection procedures for resource materials.</p> <p>Selection procedures shall be developed that:</p> <ol style="list-style-type: none"> <li>1. Appoint appropriate administrative and instructional staff to select resource materials.</li> <li>2. Ensure that the Board’s budgetary allotment for resource material is spend efficiently and distributed prudently throughout the instructional program.</li> <li>3. Ensure an inventory of resource materials that is well balanced and well-rounded in coverage of subject, types of materials, and variety of content.</li> <li>4. Evaluate the effectiveness of resource materials presently in use.</li> <li>5. Direct charter school staff to consult a variety of media sources before selections are made.</li> <li>6. Materials shall be suited to the varied interests, abilities, reading levels and maturation levels of the students to be served.</li> </ol>
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## 109. RESOURCE MATERIALS

7. Whenever possible, materials shall represent varied religious, ethnic, gender and cultural groups and their contribution to American heritage.
8. Materials shall be factually accurate and of genuine literary or artistic value.
9. Materials shall be of quality and durability appropriate to their intended use and longevity.
10. Materials shall relate to, support, and enrich the courses of study adopted by the Board.

### Reconsideration of Library/Resource Materials

1. Any complaint will be directed to the CEO. All complaints must be in writing. Challenged materials will remain in use until the situation is resolved.
2. The CEO or representative will provide the complainant with a copy of the policy and the appropriate complaint form.

### The Curriculum Committee

The curriculum committee shall be composed of the following:

1. A member of the Board who will act as chairperson.
2. The CEO.
3. One or more teachers.
4. One or more additional board members.

### The Review of Challenged Materials

Once the complaint is specifically defined from the written complaint form/materials, the review will be confined to the specific complaint.

The participants in the review process are not to broaden the review beyond the original complaint.