

**Capital Area School for the Arts Charter School
Meeting of the Board of Trustees
Monday, August 17, 2026**

MINUTES

1. Call To Order

The meeting was called to order at 6:30 PM by President Valego. Mullaugh recited the School's Mission and Valego recited the Vision statement to start the meeting.

2. Roll Call / Additions to the Agenda

There were no additions to the agenda. The following board members were in attendance: Marven, Mullaugh, Sullivan, Rudawski, Raniowski, and Valego. The following staff members were present: O'Connor, Operations Manager, Leonard, Principal, and Ioannidis, CEO. There were no members of the public in attendance.

At 6:32 PM, the meeting was recessed into executive session for the presentation of the Annual School Safety Report.

At 6:42 PM, the meeting was brought back to the open session.

3. Public Comment on Agenda Items

None.

4. Minutes of Previous Board Meetings

By unanimous vote on motion by Mullaugh, seconded by Raniowski, the Board approved the Minutes of June 22, 2026.

5. Presentations and Action Items

5.1. CEO/Administrative Reports

Enrollment Update: Leonard noted that the enrollment for the 2026-2027 school year is at capacity (210) with a waiting list of 31 students seeking admission. Additionally, over 40 students/parents have expressed interest in the auditions for the 2027-28 year.

No Alumni News were shared.

Items Recommended for Approval

By unanimous vote on motion by Mullaugh, seconded by Rudawski, the Board approved the following items:

- Renewal of insurance coverages for the 2026-2027 School Year (Attachment)
- Spring 2027 Musical (Attachment)
- Contract for the installation of storage and filing shelves in LGI 1 Room (Attachment)
- Contract for the continuation with Harrisburg School District for the provision and delivery of school lunches for students (Attachment)
- Contract with PA Lifesharing, LLC for the provision of certified school nurse services (Attachment)

Following discussion of the proposed agreements with School Frontiers, by unanimous vote on motion by Mullaugh, seconded by Marven, the Board approved the engagement with School Frontiers to support preparation of Comprehensive Plan (Attachment).

By unanimous vote on motion by Mullaugh, seconded by Reusswig, the Board approved the following items:

- Permissions to enroll in graduate program courses – E. Leonard (Attachment)
- Science field trip (Attachment)
- Fundraiser to support the science field trip (Attachment)

By unanimous vote on motion by Raniowski, seconded by Mullaugh, the Board approved the memorandum of understanding with 717 Arts, Inc. to support an afterschool program (Attachment).

The Board acknowledged receipt and review of the Annual School Safety Report in executive session during the meeting (Attachment).

6. Board President / Committee Reports

President

By unanimous vote on motion by Mullaugh, seconded by Rudawski, the Board approved the Committee Assignments for the 2026-2027 School Year (Attachment).

Strategic Planning/Curriculum Committee

Following polling of the Board members for availability to continue the work of the Strategic Plan, it was agreed to host the meeting on October 18, 2026. Brian Griffith and Dr. Rhonda Brunner will be invited to participate in the work session.

Personnel/HR Committee

The Committee will meet in its monthly cadence to continue the leadership transition plan. The meeting date will be moved to the first Thursday of the month. Next business item is the review of applicant for the assistant principal position.

Communications Committee

The Committee will meet to review the implementation of publicity procedures with Shannon. A review of the website for currency and new items is underway.

7. Treasurer's Report

By unanimous vote on motion by Mullaugh, seconded by Raniowski, the Board accepted the June 2026 and July 2026 Financial Reports and approved the invoices presented for payment.

8. Budget Administration

Ioannidis reported that, with recommendation from Diana Reed's office, the financial reporting will move from cash basis to accrual basis to better support reporting and auditing processes.

9. Other Fiscal Matters

Ioannidis shared that our grant writer notified us of another grant award from Link Bank in the amount of \$15,000.

10. Personnel Matters

By unanimous vote on motion by Raniowski, seconded by Marven, the Board approved the employment of Joseph Guzman as Therapeutic Support/Learning Support assistant (Attachment).

By unanimous vote on motion by Rudawski, seconded by Raniowski, the Board approved the employment of substitute staff for the 2026-2027 school year at an increased rate of \$130.00 per day (Attachment).

11. Policies and Programs

None.

12. CASA Charter School Foundation Report

Raniowski reported on the planning for next year's event to be held on May 27, 2027. Any member of the Foundation Board is invited to attend and share updates at the Board of Trustees meetings.

13. Information Items

August 18 is Opening Day In-Service with staff and August 25 is the First Day with Students.

Leonard reported that she has scheduled staff meetings to discuss and support the Board's Strategic Plan efforts.

14. Public Comment on non-Agenda Items

None.

15. Next Board Meeting date

Valego noted that the next scheduled Board Meeting is Monday, September 22, 2026.

16. Adjournment

By unanimous vote on motion by Mullaugh, the meeting was adjourned at 7:48 PM.