

Capital Area School for the Arts Charter School
Meeting of Board of Trustees
June 9, 2014 – 10:00 A.M.
Held at 150 Strawberry Square, Harrisburg, PA

Minutes

The CASA Charter School Board of Trustees held a Board meeting on June 9, 2014 at the CASA Charter School in Harrisburg, PA.

Board members in attendance were: David Skerpon, Lois Lehrman Grass, David Herman, Elizabeth Mullaugh, Christine Pavlakovich, Perrise Hatcher, Caryn Watson, Audrey Sanders, Sean Galloway and Glenn Zehner.

1. Call to Order – Mr. Skerpon called the meeting to order at 10:00 a.m.
2. Roll Call/Additions to Agenda/Announcements
 - 2.1. Roll Call – Board members in attendance are noted above.
 - 2.2. Additions to the Agenda – No additions.
 - 2.3. Announcements – Nothing to report.
3. Public Comment on Agenda Items – No public comments.
4. Approval of Minutes
 - 4.1. *A motion was made by David Herman and seconded by Sean Galloway to accept the minutes of the Board meeting of May 12, 2014. Motion passed with all members present voting in the affirmative unless otherwise noted. The vote was approved unanimously.*
5. Administrative – Nothing to Report.
6. Annual Organization
 - 6.1. Nomination of Trustees

A motion was made by Elizabeth Mullaugh and seconded by Lois Lehrman Grass to nominate Sean Galloway, David Herman, Audrey Sanders, Glenn Zehner and Vicki Chambers to a new three year term ending June 30, 2017. Motion passed with all members present voting in the affirmative unless otherwise noted. The vote was approved unanimously.
 - 6.2. Election of 2014-15 Officers

A motion was made by Audrey Sanders and seconded by Glenn Zehner elect David Skerpon as President; Elizabeth Mullaugh as Vice President; David Herman as Secretary; Sean Galloway as Treasurer; and Lois Lehrman Grass as

ad hoc Executive Committee Member, to a one year term. Motion passed with all members present voting in the affirmative unless otherwise noted. The vote was approved unanimously.

6.3. 2014-15 Board Meeting Schedule

A motion was made by David Herman and seconded by Sean Galloway to approve the board meeting schedule for the 2014-2015 school year. Motion passed with all members present voting in the affirmative unless otherwise noted. The vote was approved unanimously.

7. Principal's Report

7.1. Enrollment Update – Mr. Wendling stated that enrollment for the 2013-2014 school year was at 132. Auditions have been held and acceptance letters sent out. We anticipate enrollment at or above 170 for the 2014-2015 school year.

7.2. Staff Update – Nothing to Report.

7.3. Other Items – N/A.

8. Board Chair's Report – N/A.

9. Treasurer's Report – See tentative budget below.

10. Budget Administration

10.1. Tentative 2014-15 Budget - Sean Galloway handed out the 2014-2015 tentative budget for review and discussion.

11. Other Fiscal Matters

A motion was made by Sean Galloway and seconded by Glenn Zehner to approve a contract with the Capital Area Intermediate Unit for special education services for the 2014-2015 school year. Motion passed with all members present voting in the affirmative unless otherwise noted. The vote was approved unanimously.

12. Personnel Matters – N/A.

13. Committee Reports

13.1. Curriculum Committee – Nothing to Report.

13.2. Community Outreach Committee – Caryn Watson updated the board with ideas regarding community outreach possibilities.

14. Policies, Programs and Governing Documents

14.1. Second Reading of the Following Policies

14.1.1. Policy #203 - Communicable Diseases & Immunization

14.1.2. Policy #222 - Tobacco Use

14.1.3. Policy #251 - Homeless Students

14.1.4. Policy #435 - Professional Employees - FMLA

14.1.5. Policy #535 - Support Employees - FMLA

14.1.6. Policy #535.1 - Support Employees - Childrearing Leave

A motion was made by Glenn Zehner and seconded by Audrey Sanders to approve the above mentioned/noted board policies. Motion passed with all members present voting in the affirmative unless otherwise noted. The vote was approved unanimously.

15. Information Items

15.1. CRAE Update – Nothing to Report.

15.1.1. CASA Closing Performance/Reception – Lois Lehrman Grass updated the board about the closing performance and discussed the reception held prior to the performance.

16. Public Comment on Non-Agenda Items – No comments.

17. Next Board Meeting Date

The next meeting of the CASA Charter School Board of Trustees is scheduled for Monday, July 14, 2014 at CASA Charter School, 150 Strawberry Square, Harrisburg, PA.

18. Adjournment – The meeting adjourned at 10:49 a.m.

The schedule of regular meetings of the CASA Charter School Board of Trustees for the 2014-15 fiscal year is as follows:

<u>Date</u>	<u>Day</u>	<u>Start Time</u>	<u>Meeting Location</u>
July 14, 2014	Monday	5:30 PM	CASA Charter School
August 11, 2014	Monday	5:30 PM	CASA Charter School
September 8, 2014	Monday	5:30 PM	CASA Charter School
October 14, 2014	Tuesday	5:30 PM	CASA Charter School
November 10, 2014	Monday	5:30 PM	CASA Charter School
December 8, 2014	Monday	5:30 PM	CASA Charter School
January 12, 2015	Monday	5:30 PM	CASA Charter School
February 9, 2015	Monday	5:30 PM	CASA Charter School
March 9, 2015	Monday	5:30 PM	CASA Charter School
April 13, 2015	Monday	5:30 PM	CASA Charter School
May 11, 2015	Monday	5:30 PM	CASA Charter School
June 8, 2015	Monday	5:30 PM	CASA Charter School