

Capital Area School for the Arts Charter School
Meeting of the Board of Trustees
Monday, September 15, 2025, at 6:30 PM

Minutes

1. Call to Order

2. Roll Call/Additions to the Agenda/Administrative

The following nine members were in attendance: Balliet, Mullaugh, Haley, Valego, Rudawski, Klauer, Pavlakovich, Mariacher (remote), and McDonald (remote). Reusswig was absent. Additionally, members of the administration were present: Leonard, O'Connor, and Ioannidis.

3. Public Comment on Agenda Items

None.

4. Approval of Minutes

By unanimous vote on motion by Pavlakovich, seconded by Balliet, the Board approved the Minutes of August 18, 2025, meeting.

5. CEO Report

Enrollment update

Ioannidis and Leonard reported on the enrollment of students to begin the school year; as of September 9, 2025, the student count was **205**.

Information Items

Ioannidis and Leonard noted the Calendar of Events for the 2025-26 School Year. Ioannidis noted that Mr. Shickley has obtained a new certification: K-12 Supervisory - Special Education from Pennsylvania Department of Education.

Items Recommended for Approval:

By unanimous vote on motion by Pavlakovich, seconded by Balliet, the Board approved the submission of PDE Form 418 – Rental Subsidy Reimbursement Application and the Agreement for the Lunch Program with Harrisburg School District for Nutrition Services for the SY 2025-2026.

By unanimous vote on motion by Mullaugh, seconded by Balliet, the Board approved the contracted personnel for the 2026 musical; the fundraising requests for the 2026 Greece Trip, the Dance Class Trip,

and for Senior Class Officers; the venues for School events; and the preliminary authorization of student participation in Regional High School Dance Festival in Norfolk, VA, from March 4 through March 8, 2026.

6. Board President's Report

McDonald thanks the Committee members for their participation in the initial meetings

7. Treasurer's Report

The Financial Reports for August 2025 were presented along with the invoices to be considered and paid. By unanimous vote on motion by Mullaugh, seconded by Balliet, the Board accepted the reports and approved the invoices recommended for payment in the amount of \$2,300.63.

8. Budget Administration

None.

9. Other Fiscal Matters

Ioannidis provided an update on the State Budget Impasse. Cash flow will be negatively impacted if it continues through October and school districts of residence do not pay the tuition bills.

10. Personnel Matters

Ioannidis and Leonard noted that all budgeted positions are staffed and functioning in service to student academic and arts programs.

11. Committee Reports

The Committee chairs reported on the initial planning of meetings and topics for their work. Rudawski noted that the Strategic Planning Committee met prior to the Board of Trustees' meeting to plan next activities. The Personnel/Human Resources also met to request additional information and focus on compensation options for staff.

12. CASA Charter School Foundation Report

Ioannidis reported that the Foundation has contracted with a professional grant writer. The work has started with a request for program and school documents. In-person interviews will be scheduled early in October to assist the grant writer with identifying prospective grants.

Mullaugh reported on the timing of the receipt of the funding from the Lois Lehrman Grass fund in order to take into account how it impacts cash flow for the Foundation and CASA.

13. Policies, Programs, and Governing Documents

By unanimous vote on motion by Valego, seconded by Mullaugh, the Board approved the updated Policy 249 Bullying/Cyberbullying.

14. Information Items

McDonald noted the upcoming dates, per the Board Meeting Schedule.

15. Public Comment on Non-Agenda Items

None.

16. Next Board Meeting Date

The next CASA Charter School Board of Trustees meeting is **Monday, October 20, 2025.**

17. Adjournment

By unanimous vote on motion by Pavlakovich, seconded by Balliet, the meeting was adjourned at 7:17 PM.

Respectfully submitted,

Emily Klauer Sullivan
Secretary of the Board of Trustees