

Capital Area School for the Arts Charter School
Meeting of Board of Trustees
Monday, March 19, 2018 – 6:30 PM
CASA Charter School, 150 Strawberry Square, Harrisburg, PA

Agenda

- 1. Call to Order**
- 2. Roll Call/Additions to the Agenda/Announcements/Administrative**
- 3. Public Comment on Agenda Items**
- 4. Approval of Minutes**
 - 4.1. January 29, 2018 and February 20, 2018 (attached)
- 5. Principal/CEO Report**
 - 5.1. Enrollment
 - 5.2. Approval Items
 - 5.2.1. Course Selection Guide (attached)
 - 5.2.2. Permission to Enroll (attached)
 - 5.2.3. Fundraisers (2) (attached)
 - 5.2.4. Homelessness Agreement (attached)
 - 5.2.5. Agreement re Partnership with Gamut Theatre (attached)
 - 5.2.6. Yearbook Agreement (attached)
- 6. Board President Report**
 - 6.1. Charter Renewal Process – update
 - 6.2. Statements of Financial Disclosure – **due May 1, 2018**
- 7. Treasurer's Report**
 - 7.1. Financial Statements – D. Mull (to be distributed at meeting)
 - 7.2. Line of Credit - update
- 8. Other Fiscal Matters**
 - 8.1. New Copier Agreement (attached)
- 9. Budget Administration**
 - 9.1. Status of Budget development
- 10. Personnel Matters**
 - 10.1. N/A
- 11. Committee Reports –**
 - 11.1. N/A

12. Policies, Programs and Governing Documents

- 12.1. First Reading and Adoption of Policies (attached)
 - 12.1.1. #138 – ESS/ESL
 - 12.1.2. #204 Attendance – Truancy Policy
 - 12.1.3. #209.2 – Diabetes Medication, etc.
 - 12.1.4. #209.3 – Emergency – First Aid Care
 - 12.1.5. #___ - Administration of Medication
 - 12.1.6. #217 – Graduation Requirements
 - 12.1.7. #___ - Internal Controls
 - 12.1.8. #617 – Petty Cash
 - 12.1.9. #706 Property Records
 - 12.1.10. #918 – Parents & Family Members Engagement

13. Information Items

- 13.1. CRAE Update
 - 13.1.1. Grants
 - 13.1.2. Annual and Family Appeal
 - 13.1.3. EITC
 - 13.1.4. CASALive! 2018
 - 13.1.5. 2018 Event

14. Public Comment on Non-Agenda items

15. Next Board Meeting Date

The next meeting of the CASA Charter School Board of Trustees is scheduled for **Monday, April 16, 2018** beginning at **6:30 PM** at CASA Charter School, 150 Strawberry Square, Harrisburg, PA.

16. Adjourn Meeting

The schedule of regular meetings of the CASA Charter School Board of Trustees for the 2017-18 fiscal year is as follows.

Date	Day	Start Time	Meeting Location
April 16, 2018	Monday	6:30 PM	CASA Charter School
May 14, 2018	Monday	6:30 PM	CASA Charter School
June 18, 2018	Monday	6:30 PM	CASA Charter School