

Capital Area School for the Arts Charter School
Meeting of the Board of Trustees
Monday, October 16, 2023, at 6:30 PM

Agenda

The Capital Area School for the Arts Charter School Board of Trustees held a board meeting on Monday, October 16, 2023 at 6:30 p.m. at 150 Strawberry Square, Harrisburg, PA 17101.

Board members in attendance: Brian Griffith, Dawn Mull (Zoom), Elizabeth Mullaugh, Christy Pavlakovich (Zoom), Rhonda Brunner, Alicia McDonald, and Emily Klauer-Sullivan,

Board members not in attendance: Elizabeth Reusswig, Karen Degenhart, Jennifer Mariacher

Others/public in attendance: Tim Wendling and Destinie Hills (Zoom) from CASA; Howard Pollman from CASA Charter School Foundation

1. **Call to Order**- Brian Griffith called the meeting to order at 6:33pm
2. **Roll Call/Additions to the Agenda/Administrative**
3. **Public Comment on Agenda Items** – N/A
4. **Approval of Minutes**

- 4.1. Board Meeting Minutes from September 18, 2023

A motion was made by Elizabeth Mullaugh, and seconded by Rhonda Brunner to approve board meeting minutes from September 18, 2023. Motion passed with all members voting in the affirmative unless noted otherwise.

5. **Principal/CEO Report**

- 5.1. Enrollment Update

Tim Wendling noted that 169 students are fully enrolled. Anticipated enrollment to hover around 170. All art areas have openings except for visual arts. CASA has an upcoming open house for prospective students on November 9th.

- 5.2. Senior of the Month

Tim Wendling noted that Natalie Twigg is the 1st student of month for the 2023-2024 school year. She has been at CASA all four years and is thankful for her time at the school.

- 5.3. Club Approval (handout)

Tim Wendling noted that one additional club will be added to the list provided to the board (Social Media Club)

A club period will be added to the school day.

A motion was made by Alicia McDonald and seconded by Emily Klauer-Sullivan to approve the 2023-2024 clubs. Motion passed with all members voting in the affirmative unless noted otherwise.

5.4. Fundraiser Request (handout)

A motion was made by Elizabeth Mullaugh and seconded by Rhonda Brunner to approve the Taylor Chip Cookies fundraiser for the 2024 Europe trip. Motion passed with all members voting in the affirmative unless noted otherwise.

5.5. IDEA contract with CAIU (handout)

A motion was made by Alicia McDonald and seconded by Rhonda Brunner to approve the IDEA contract with CAIU. Motion passed with all members voting in the affirmative unless noted otherwise.

6. Board President's Report

Brian Griffith reminded the board of training for new members will start meeting at 6pm in November once a month until all training has been completed

7. Treasurer's Report- N/A

Tim noted that the Mid Penn Bank balance is \$237,608, A/R is \$292,000, and current invoices are \$90,000.

8. Other Fiscal Matters – N/A

9. Budget Administration – N/A

10. Personnel Matters

10.1. Supplemental Contracts Approval - Christ, Hills, Corman, Boyer, Shickley (handout)

A motion was made by Elizabeth Mullaugh and seconded by Emily Klauer-Sullivan to approve the supplemental contracts for Jessica Christ, Destinie Hills, Mick Corman, TJ Boyer, and Adam Shickley. Motion passed with all members voting in the affirmative unless noted otherwise.

10.2. Approval of Shaun McCoach as a substitute teacher (handout)

A motion was made by Rhonda Brunner and seconded by Emily Klauer-Sullivan to approve Shaun McCoach as a substitute teacher. Motion passed with all members voting in the affirmative unless noted otherwise.

11. Committee Reports - N/A

12. CASA Charter School Foundation Report

Howard Pollman noted that homecoming was a great event 85-90 guest in attendance. The foundation will be reconstituting the committees and delegating tasks. They are always open to adding new members to the foundation.

13. Policies, Programs, and Governing Documents

13.1. Policy 218.3 Replacement Approval (handout) **Consequences for Students Convicted or Adjudicated**

Delinquent of Sexual Assault Policy

A motion was made by Alicia McDonald and seconded by Rhonda Brunner to approve Policy 218.3. Motion passed with all members voting in the affirmative unless noted otherwise.

13.2. Policy 907 Revision Approval (handout) **School Visitors**

A motion was made by Alicia McDonald and seconded by Rhonda Brunner to approve Policy 907. Motion passed with all members voting in the affirmative unless noted otherwise.

14. Information Items - N/A

15. Public Comment on Non-Agenda Items- N/A

16. Next Board Meeting Date

The next CASA Charter School Board of Trustees meeting is Monday, November 20, 2023 beginning at 6:30 p.m. at CASA Charter School.