

Capital Area School for the Arts Charter School
Meeting of Board of Trustees
January 12, 2015 – 5:30 P.M.
Held at CASA Charter School
150 Strawberry Square, Harrisburg, PA

Minutes

The CASA Charter School Board of Trustees held a Board meeting on January 12, 2015, at the CASA Charter School in Harrisburg, PA.

Board members in attendance were: Sean Galloway, Lois Lehrman Grass, Perrise Hatcher, David Herman, Elizabeth Mullaugh, David Skerpon, Caryn Watson and Glenn Zehner. Christine Pavlakovich and Audrey Sanders were on a conference call.

Others/public in attendance were: Tim Wendling, CASA.

1. Call to Order – At 5:30 p.m., Mr. Skerpon called the meeting to order.

2. Roll Call/Additions to Agenda/Announcements

2.1 Roll Call – Board members in attendance are noted above.

2.2 Additions to Agenda – No additions.

2.3 Announcements – Nothing to report.

3. Public Comments on Agenda Items

There were no public individuals present at the meeting and there were no public comments on the agenda.

4. Approval of Minutes

4.1 *December 8, 2014 – A motion was made by Ms. Mullaugh and seconded by Dr. Zehner to accept the minutes from the Board meeting on December 8, 2014 as presented. Motion passed with all members present voting in the affirmative unless otherwise noted. The vote was approved unanimously.*

5. Administrative - There were no administrative items.

6. Principal's Report

6.1 Enrollment Update – Mr. Wendling reported that the enrollment is currently 178 students. One new student will be starting this month at the start of the new marking period.

- 6.2 Mid-year Performance - The mid-year performance was a huge success with over 700 in attendance.
- 6.3 Spring Musical – Mr. Wendling updated the Board on the spring musical. Contracts for musical staff will be presented at the February Board meeting.
- 6.4 Clearances – Mr. Wendling updated the Board on the new requirements for security clearances. He will provide a summary of required clearances at the February Board meeting.
- 6.5 Other Items – Mr. Wendling updated the Board on three expenditures.
 - 6.5.1 Student Assistance Program – Two teachers will attend training in March at a cost of \$800.
 - 6.5.2 National Honor Society Induction Ceremony – The annual induction ceremony is March 12 and will cost approximately \$1,000.
 - 6.5.3 Online Learning Conference – Mr. Wendling will attend the annual conference in Valley Forge, PA. The cost is \$150,

7. Board Chair’s Report

There was no report presented.

8. Treasurer’s Report

8.1 Audit Report 6-30-2014

Mr. Galloway presented the Audit Report for June 30, 23014. He stated that CASA received a clean opinion.

A motion was made by Ms. Mullaugh and seconded by Dr. Zehner to accept the audit report. The motion also extended a huge thank you to Mr. Galloway and CASA’s accountant’s for their tremendous efforts to date. Motion passed with all members present voting in the affirmative unless otherwise noted. The vote was approved unanimously.

9. Budget Administration

No items were presented.

10. Other Fiscal Matters

No items were presented.

11. Personnel Matters

There were no personnel matters to discuss.

12. Committee Reports

12.1 Curriculum Committee

Dr. Zehner updated the Board on the Curriculum Committee meeting held on December 11, 2014. The committee's next meeting will be February 26, 2015.

12.2 Community Outreach

Mr. Wendling reported that he and several students recently appeared on *Good Day PA*.

13. Policies, Programs and Governing Documents

No policies were presented.

14. Information Items

14.1 CRAE Update - Mrs. Sanders updated the Board on CRAE activities. CRAE continues to pursue EITC funding.

15. Public Comment on Non-Agenda Items – There was no public comment.

16. Next Board Meeting Date – The next meeting of the CASA Charter School Board of Trustees is scheduled for Monday, February 9, 2015 beginning at 5:30 p.m. at CASA Charter School, 150 Strawberry Square, Harrisburg, PA.

17. Adjournment

A consensus was made that the meeting be adjourned. Motion passed with all members present voting in the affirmative unless otherwise noted. The vote was approved unanimously.

The meeting adjourned at 6:08 p.m.