

**CAPITAL AREA
SCHOOL FOR THE
ARTS CHARTER
SCHOOL (CASA
CHARTER SCHOOL)**

SECTION: PUPILS

TITLE:	REPORTING STUDENT PROGRESS
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ADOPTED: 8/12/2013

REVISED:

	212. REPORTING STUDENT PROGRESS
1. Purpose	The Capital Area School for the Arts (CASA) Charter School Board of Trustees (Board) believes that cooperation between school and home is a vital ingredient in the growth and education of each student. The Board acknowledges the school's responsibility to keep parents informed of student welfare and academic progress and also recognizes the effects of state and federal laws and regulations governing student records.
2. Authority SC -Art. XVII -A	The Board directs establishment of a system of reporting student progress that requires all appropriate staff members to comply, as part of their teaching responsibility, with a reporting system which may include academic progress reports; report cards; and parent/guardian conferences with teachers.
3. Delegation of Responsibility	The Principal or designee, in conjunction with appropriate staff members, shall develop procedures for reporting student progress to a parents and guardians.
4. Guidelines	<p>Various methods of reporting appropriate to grade level and curriculum content shall be utilized.</p> <p>Both student and parent shall receive ample warning of a pending grade of failure, or one that would adversely affect the student's academic status.</p> <p>Scheduling of parent-teacher conferences should occur at times that ensure the greatest degree of participation by parents.</p> <p>Report cards shall be issued at intervals of not less than nine (9) weeks.</p> <p>Review and evaluation of methods of reporting student progress to parents shall be conducted on a periodic basis.</p>