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Dual Enrollment Guidelines

Dual Enrollment is a CASA program that allows qualified juniors and seniors to enroll in courses at Harrisburg Area Community College (HACC) and/or Harrisburg University (HU).

All costs for dual enrollment (tuition, materials, fees, etc.) are the responsibility of the student or student's parent/guardian.

- Students must be in grades 11 or 12 with a minimum GPA of 80% and have earned a minimum of 13 credits to be considered eligible for dual enrollment.
- Students must display good attendance habits. To enter/maintain enrollment in the program, the student may have no more than 10 days of absence at CASA or the higher education facility.
- Students must display good school citizenship. Discipline records will be considered before approval to the student is given. The permission to enroll is at the discretion of the CEO/Principal and School Counselor.
- Enrolling in a college course as a high school student is an honor and a privilege, not a right.
- Eligible students can take college classes to earn credit at both CASA and the college. In this case, the high school transcript will show the letter grade and the high school credit earned. Students generally will earn 3.0 college credits (which shows on your college transcript) and 1.0 weighted high school credit per class (which shows on your high school transcript and calculates into your high school GPA). NOTE: There is no guarantee that your college course credits will transfer to the college you plan to attend after high school. Contact your chosen college's admissions office if you have questions about credits that will transfer.
- Colleges may limit the number of college credits high school students can earn during their high school years.
- There is no guarantee that a high school student will be admitted into a college course because of seat count limits and/or the class not fitting into the student's high school schedule.
- There may be pre-requisite limitations for some college classes.
- College courses taken in the summer will NOT count for credit at CASA. They will only be reflected on the college transcript.



Capital Area School for the Arts
Charter School

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Registration Procedures for Students/Parents/Guardians

- The student must meet with Mrs. Baker and share that they are interested in taking a college class. This is mandatory. ***A student cannot register for a college class without meeting with Mrs. Baker.***
- The student must visit the college's website to research available courses. The student should register for the class with the assistance of Mrs. Baker.
- Once a student is registered, the college will contact the student directly regarding enrollment status, bill, and notice about orientation and/or placement testing. Please make sure Mrs. Baker is aware of this information as well.
- Exact course offerings and meeting times will be available based on the college course offerings timeline. Students must have availability in their schedule for courses. Students may take up to two college courses per year.
- College transcripts must be submitted to CASA in order for high school credit to be given. Students must obtain a final grade of "C" or above in order to receive those credits.

Transportation to and from the college campus is the sole responsibility of the student/parent/guardian.