

**Capital Area School for the Arts Charter School**  
**Meeting of the Board of Trustees**  
**Monday, March 17, 2025, at 6:30 PM**

**Meeting Minutes**

The Capital Area School for the Arts Charter School Board of Trustees met on Monday, March 17, 2025, at 6:30 p.m. at 150 Strawberry Square, Harrisburg, PA 17101.

Board members in attendance: Christopher Healy (zoom), Jennifer Mariacher, Alicia McDonald (zoom), Elizabeth Mullaugh, Christine Pavlakovich, Cheryl Rudawski, Emily Sullivan (zoom).

Not in attendance: Richard Fry, Liz Reusswig

Others/public in attendance: Matthew O'Connor, Erica Leonard, George Ioannidis, David Skerpon, Max Valego and Lucy Tibbs (CASA students).

**1. Call to Order** - *Alicia McDonald called the meeting to order at 6:30 PM. She asked the students in attendance if they had any comments for the group.*

**2. Roll Call/Additions to the Agenda/Administrative**

**3. Public Comment on Agenda Items:** None

**4. Approval of Minutes**

4.1. Approval of the Minutes of February 18, 2025 (Attachment)

*A motion was made by Christopher Healy and seconded by Elizabeth Mullaugh to approve the meeting minutes from February 18, 2025. The motion passed unanimously.*

**5. CEO Report**

5.1. Enrollment update

5.1.1. Enrolled students as of **March 10, 2025: 192**

*George Ioannidis shared that there may be one more student joining CASA for the last portion of semester.*

5.2. Information Items

5.2.1. Update on PowerSchool data breach (Attachment)

*George Ioannidis provided an update regarding the recent PowerSchool breach. He received an email with an update from PowerSchool, and the investigation is still ongoing. Offers for credit monitoring are being sent to those impacted, and further instructions are expected. The firm handling the matter will likely reach out to*

*close out the activity, though no negative events related to the breach have been reported so far. The school is continuing its due diligence to connect with individuals potentially impacted by the breach.*

5.2.2. Staffing Update (no actions on the agenda)

*George Ioannidis shared that an interview for the science position is scheduled for tomorrow. There is still one more candidate they are considering. The Handshake Program has not yielded any results so far. There may be discussions with the IU about other potential candidates, but there is still time to find the right fit for the position.*

5.2.3. Review of student enrollment for 2025-2026 school year (Attachment)

*George Ioannidis shared that they expect student enrollment for next year to exceed the charter cap of 205 students. He plans to approach the Harrisburg School Board to request approval to increase the cap to 210. Erica Leonard confirmed that, based on current commitments to return and accepted enrollments, the total is 198 students so far.*

5.3. Items Recommended for Approval

5.3.1. Approval of the quote from CAIU for implementation of SentinelOne software protection program, to be reimbursed from the PCCD Grant (Attachment)

5.3.2. Approval of the establishment of the Ellen Brody Hughes Prizes for Creative Writing (Attachment)

*George Ioannidis connected with Ellen Brody Hughes' husband and son. There was conversation about the prize and how it will be sustained and available beyond CASA.*

5.3.3. Approval of rate renewal with United Concordia Dental (Attachment)

*George Ioannidis shared that there will be no increase in the cost of United Concordia Dental with the upcoming renewal.*

5.3.4. Approval of additional window treatment work, to be reimbursed from the PCCD Grant (Attachment)

*George explained that they will be removing a portion of the film on the windows to improve visibility for visitors coming into the school.*

5.3.5. Approval of Fundraiser Requests (Attachment)

*Students will attend the board meeting in April to present their fundraising requests.*

5.3.6. Consideration of Senior Trip request (information to be shared at the meeting)

*George Ioannidis shared that they are asking students to postpone the Senior trip. It will be brought to the board meeting in April for discussion.*

*The Ellen Brody Hughes Prizes for Creative Writing was approved separately from the other the recommendations for approval. A motion was made by Elizabeth Mullaugh and seconded by Cheryl Rudawski to approve the establishment of Ellen of the Ellen Brody Hughes Prizes for Creative Writing. The motion passed unanimously.*

*A motion was made by Jennifer Mariacher and seconded by Christopher Healy to approve items 5.3.1, 5.3.3, 5.3.4, and 5.3.5 at the same time. The motion passed unanimously.*

## **6. Board President's Report**

*Alicia reminded the group about the google doc she created that includes the contact information for all board members and highlighted important upcoming dates.*

## **7. Treasurer's Report**

### **7.1. Financials (Attachment)**

*Jennifer Mariacher walked the board through the profit and loss statement for February, showing a net loss of \$31,281. Year-to-date income stands at \$2.357 million, with expenses totaling \$2.194 million, resulting in a net income of \$163,000. Income is \$120,000 over budget, primarily due to reduction to certain expenditures and services and a consistent student enrollment over 190 for the school year.*

### **7.2. Invoices for Payment (Attachment)**

*Jennifer Mariacher reviewed the invoices for payment, noting that only two invoices remain. One is to keep payroll available as a precaution. All outstanding invoices will be paid, except for the payment to IU and a payment to George Ioannidis.*

*A motion was made by Christine Pavlakovich and seconded by Elizabeth Mullaugh to approve the financials and invoices for payment. The motion passed unanimously.*

*There have been discussions about making an additional loan payment, but we are going to delay that until the end of the fiscal year, then make a lump sum payment.*

## **8. Budget Administration**

### **8.1. Overview of FY 2025-2026 Budget Information**

*George Ioannidis, with Matthew O'Connor's help, has been working on the 2025-2026 budget. Due to attrition, costs are expected to come in slightly under budget, mainly in salaries and benefits, though there will be additional costs from the CCA contract, offset by savings from not having a full-time science staff member. The budget projects a surplus and is based on 195 students and factors in support from the Foundation and grant income. Increases are seen in contracts and utilities. The final budget plan will be presented next month. Major line items are expenditures related to the 1490 state code for instructional programs and personnel costs, with major line items focused on instructional programs and personnel costs totaling \$1.8M. Tuition is budgeted at \$2.9M, with potential additional revenue if enrollment reaches 205 students.*

*Jennifer Mariacher added that the salary scheduled for teachers has expired. George is working on the new salary schedule and will bring it to the board for approval. They will use a 3% increase as a broad figure.*

## **9. Other Fiscal Matters**

## **10. Personnel Matters**

### 10.1. Personnel Report

10.1.1. Employment Recommendations: None

10.1.2. Resignations: None

10.1.3. Searches-in-Progress for the Science Teacher, Math Teacher (part-time) are on-going.

10.1.4. Substitute Staff: None

10.1.5. Permissions to Enroll (Attachment)

10.1.5.1. Adam Shickley

10.1.5.2. Alexander Zemaitis

10.1.5.3. Erica Leonard

*A motion was made by Christine Pavlakovich and seconded by Elizabeth Mullah to approve enrollment for Adam Shickley, Alexander Zemaitis, and Erica Leonard. The motion passed unanimously.*

## **11. Committee Reports**

11.1. Committee discussions: None

## **12. CASA Charter School Foundation Report**

*David Skerpon provided an update on the Foundation's fundraiser scheduled for May 28th. The planning committee, consisting of 11 members, has secured 3 chefs for the event and is reaching out to potential advertisers, including HACC, and 3-4 bakeries for desserts. Sponsorship packages are in development, and information will be sent to the board. So far, \$13,000 has been raised without any formal solicitations. Erica Leonard suggested inviting CASA students and alumni to the event.*

## **13. Policies, Programs, and Governing Documents**

## **14. Information Items**

14.1. Upcoming Dates: See attached listing

*George Ioannidis announced that he will be sharing dates and times for upcoming important events in his regular updates. Students are being invited to perform at various events, which allows them to showcase their talents and highlight CASA's presence in the community.*

## **15. Public Comment on Non-Agenda Items**

*There were questions from students in attendance regarding the upcoming fundraising event. They asked if tickets would be open to parents, to which the answer was yes. They also inquired about student performers, as they would like all 6 art forms to be showcased that evening. Leadership will work with teachers and students to coordinate the performances.*

## **16. Next Board Meeting Date**

The next CASA Charter School Board of Trustees meeting was originally scheduled for **Monday, April 21, 2025.**

*George Ioannidis pointed out the error in the date listed for the next board meeting. The next board, originally scheduled for April 21<sup>st</sup>, will be moved to April 22 due to the school being closed for spring break. He will take care of the appropriate notifications.*

*Alicia asked for a motion to adjourn the meeting at 7:07 PM. The motion passed unanimously.*