

Capital Area School for the Arts Charter School  
Meeting of the Board of Trustees  
February 22, 2022

Minutes

The Capital Area School for the Arts Charter School Board of Trustees held a board meeting on Tuesday, February 22, 2022 at 6:30 p.m. at 150 Strawberry Square, Harrisburg, PA.

Board members in attendance: Karen Degenhart (on phone), Richard Fry, Brian Griffith, Cathy Harlow (on phone), Chris Healy (on phone), Dawn Mull (on phone), Fina Salvo and Emily Klauer Sullivan

Others/public in attendance: Cheryl Howard, President, CASA Foundation  
Tim Wendling  
Sue Hill (on phone)

Board Members not in attendance: N/A

1. Call to Order – Fina Salvo called the meeting to order at 6:32 p.m.
2. Roll Call/Additions to the Agenda/Administrative – N/A
3. Public Comment on Agenda Items – N/A
4. Approval of Minutes
  - 4.1. Board Meeting Minutes for January 18, 2022

*A motion was made by Christopher Healy and seconded by Karen Degenhart to approve the board meeting minutes of January 18, 2022. Motion passed with all members present voting in the affirmative unless otherwise noted.*

5. Principal/CEO Report

5.1. Seniors of the Month

Danny Shirley – Film/Video student residing in the West Shore School District

Rayne Houser– Theatre student residing in the Susquenita School District

5.2. Enrollment Update 2021-2022 – Tim Wendling stated CASA currently has 192 students enrolled.

5.3. Enrollment Update 2022-2023 – To date we have received approximately 100 applications.

5.4. COVID Operations Update – New PA COVID Guidance – Tim Wendling stated not much new. CASA is still mask mandatory.

5.5. Draft 2022-2023 School Calendar – First Reading – The 2022-2023 school calendar was shared with board members as a first reading and will be voted upon at the next meeting.

5.6. Updated Charter School Renewal Guidelines – Mr. Wendling stated there were a few changes in items requested from the last charter renewal. He and staff are currently working on putting together the renewal packet.

5.7. Items for Approval:

5.7.1. CASA ARP IDEA Supplemental Grant Contract

*A motion was made by Emily Klauer Sullivan and seconded by Richard Fry to accept and approve the IDEA Supplemental Grant Contract. Motion passed with all members present voting in the affirmative unless otherwise noted.*

## 6. Board President’s Report

6.1. Annual Statement of Financial Interests

Ms. Salvo instructed board members to fill out the Annual Statement of Financial Interests Forms and return to Sue Hill. They are due back on or before May 1, 2022.

6.2. Nominating Committee

Ms. Salvo stated this is a standing committee. We are looking to expand the board. Mrs. Mull’s term will be up at the end of this school year and we are in need of a CPA.

7. Treasurer’s Report – Dawn Mull distributed and discussed the January Financial Statement.

8. Other Fiscal Matters – N/A

9. Budget Administration – N/A

10. Personnel Matters – N/A

11. Committee Reports – N/A

12. Policies, Programs, and Governing Documents – N/A

13. Information Items

13.1. CASA Charter School Foundation – The Foundation has reached the goal for the Building Fund.

14. Public Comment on Non-Agenda Items – N/A

15. Next Board Meeting Date – The next CASA Charter School Board of Trustees meeting is Tuesday, March 22, 2022, at 6:30 p.m.

The meeting was adjourned at 6:50 p.m.

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Upcoming Board Meeting Dates

Tuesday, April 19, 2022 – note different day  
Monday May 16, 2022  
Monday, June 20, 2022

Upcoming Events

School Musical - The Addams Family – March 24-26, 2022 – Whitaker Center