

# CAPITAL AREA SCHOOL FOR THE ARTS CHARTER SCHOOL

SECTION: PUPILS

TITLE: DRUGS AND ALCOHOL

ADOPTED: 12/9/2013

REVISED:

227. DRUGS AND ALCOHOL	
<p>1. Purpose</p>	<p>The Board of School Directors recognizes that the misuse of drugs, alcohol, and or anabolic steroids is a serious problem with legal, physical and social implications for the whole school community. This policy and its associated guidelines are intended to protect the health, safety and welfare of all students.</p> <p>In keeping with the mission of the school, the role of the drug abuse prevention policy and programs is to build partnerships between faculty, administrators, parents/guardians, and students in order to reduce alcohol and other drug-related barriers to academic, athletic and personal development.</p> <p>In this context, it is the Board’s goal to anticipate, plan for, and respond to the needs of a diverse and changing student body by providing services that create supportive environments in which students are empowered to make responsible and healthy lifestyle choices. It is the Board’s intent to promote nonuse behavior, provide policies which emphasize that the use of alcohol and other drugs will not be tolerated, and provide educational programs to further those goals.</p> <p>Through the use of curriculum and classroom activities, community resources, administrative and faculty efforts, rehabilitative and disciplinary procedures, the school will work to educate and prevent the use and or abuse of all drugs, alcohol, anabolic steroids, controlled substance, and mood-altering substances by students.</p>
<p>2. Guidelines SC 510, 511 Title 22 Sec. 12.3</p>	<p>The Board prohibits any student from possessing, using, distributing, or selling any drug including drugs, alcohol, anabolic steroids, controlled substances, mood-altering substances or drug paraphernalia on school property, school vehicles, including school contracted or chartered buses, at school activities or any school-sponsored function.</p>
<p>3. Definitions Pol. 210</p>	<p>Alcohol means any beverage that contains ethyl alcohol (ethanol), including beer, wine or distilled spirits.</p> <p>Controlled substance means any substance listed under the Controlled Substance, Drug, Device and Cosmetic Act, including look-alike or designer drugs.</p> <p>Distribute means the delivery, exchange, sale, or transfer of an item or possessing</p>

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	<p>an item with the intent to deliver, exchange, sell or transfer.</p> <p>Drug means any controlled substance, mood-altering substance or other substance that is used for, or represented as being able to create, mind/behavior-altering affects when ingested.</p> <p>Over-the-counter medication means any medication that can be purchased by the public without a prescription that is used in manner consistent with the manufacturer's intended purpose, and not otherwise being distributed by individuals.</p> <p>Paraphernalia means any equipment, product or matter used to store, ingest, inhale, conceal, convert, package, test or transfer a drug or alcohol.</p> <p>Use means possession or any manner of consumption.</p> <p>Student Assistance Program (SAP) Team - a multidisciplinary team composed of a building administrator, guidance counselor, a school nurse, and at least one (1) Teacher. This team has been trained to understand and work on the issues of adolescent chemical use, abuse, and dependency and will play a primary role in the identification and referral process in students coming to its attention through the procedures outlined in this policy and its guidelines.</p> <p>The Student Assistance Program Team will be assisted by two (2) ad hoc members: the first is a drug and alcohol specialist; the second is a mental health specialist. These ad hoc members will be provided to the school through Dauphin County services.</p> <p>School property - any buildings, facilities or grounds owned and/or operated by the school; school bus; school bus stop; school parking area; or any facility being used for a school-sponsored function. In addition, students shall be considered under the control of this policy while they are traveling to and from school.</p> <p>School-sponsored activity - any school-related activity authorized or approved by the Board, regardless if the activity occurs on or off school property, and includes the time period that students may be transported to and from such activities.</p> <p>Distributing - deliver, sell, pass, share, or give any alcohol, drug, or mood-altering substance, as defined by this policy, from one person to another or to aid therein.</p> <p>Possession - possess or hold without any attempt to distribute any alcohol, drug or mood-altering substance determined to be illegal or as defined in this policy.</p> <p>Cooperative behavior - means the willingness of a student to honestly answer questions by school staff regarding the student's possession, use, ingested and/or distribution of alcohol and/or drugs at school or a school-sponsored activities</p>
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<p>4. Authority</p> <p>SC 510 Title 22 Sec. 12.3 Pol. 218</p> <p>5. Guidelines</p>	<p>whereby the student acknowledges his or her violation of this policy.</p> <p>Uncooperative behavior - means behavior demonstrating a student's unwillingness to cooperate in a school investigation regarding allegations that the student possessed, used, ingested and/or distributed alcohol and/or drugs at school or a school activities in violation on this policy. Uncooperative behavior may include, but is not limited to, the student's refusal or resistance to answer reasonable questions by school staff, or student conduct that disrupts or impedes the investigation of an alleged violation of this policy. Uncooperative behavior also shall include a student's refusal to comply with the treatment recommendations of a licensed drug and alcohol treatment specialist after a student agrees to do so as part of the resolution of a student disciplinary matter.</p> <p>The Capital Area School for Arts Charter School (CASA) will provide a safe and healthy environment for students, with due consideration for their legal rights and responsibilities. The Board reserves the right to use any extraordinary measures deemed necessary to control substance abuse, even if the same is not provided for specifically in any rule or regulation enumerated in policy.</p> <p>A student who is on school grounds, during a school session, or anywhere at a school-sponsored activity and is under the influence of alcohol, drugs, or controlled substance shall be subject to discipline pursuant to the provisions and procedures Outlined by school policies.</p> <p>As an integral part of the CASA Charter School Drug and Alcohol Prevention Program, these guidelines represent one (1) component in a school-wide effort to respond effectively to drug, controlled substance and alcohol-related situations that may occur at school or at school-sponsored activities.</p> <p>These guidelines are intended to provide a consistent minimum disciplinary means to respond to drug, mood-altering substance, and alcohol-related events.</p> <p><u>Summarization Of Drug And Alcohol Administrative Guidelines</u></p> <ol style="list-style-type: none"><li>1. If the possible use of drugs, alcohol or controlled substances by a student is indicated but there is no evidence of violation of law or school regulation, the following will occur:<ol style="list-style-type: none"><li>a. Staff member will notify administrator of concern. The administrator will meet with student and refer to the nurse for an assessment if indicated.</li><li>b. The student will be informed of available help and encouraged to seek assistance.</li><li>c. Referral to the Student Assistance Program Team will take place, if</li></ol></li></ol>
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	<p>warranted.</p> <ul style="list-style-type: none"><li>d. Parents/Guardians will be notified of the behavior and/or performance indicators if warranted by the nurse.</li><li>e. An intervention conference will be held if the Student Assistance Program Team feels it is necessary as indicated by the data.</li></ul> <p>2. If a student has a drug, alcohol or controlled substance medical emergency, the following will occur:</p> <ul style="list-style-type: none"><li>a. Standard health and first aid procedures will be followed. The nurse will be summoned immediately. The student will be transported to a medical facility at parental expense.</li><li>b. The principal or his/her designee will investigate the incident. This may include a search of the student, his/her locker, car and other possessions.</li><li>c. Parents/Guardians will be notified of the incident in the case of a health problem or medical emergency. Emergency procedures shall be followed.</li><li>d. The police will be notified in cases where the safety of the emergency victim or school population is at risk.</li><li>e. Analysis of substance may be done at the discretion of the school or police.</li><li>f. The school will document the incident.</li><li>g. Referral to the Student Assistance Program Team will be for intervention/rehabilitation measures. If there is evidence of further violation, see appropriate situational category.</li></ul> <p>3. If a student possesses drug/alcohol-related paraphernalia, the following will occur:</p> <ul style="list-style-type: none"><li>a. The principal or his/her designee will be summoned; paraphernalia will be confiscated. The staff member will write an anecdotal report of the incident.</li><li>b. The student and his/her desk, locker, car and other possessions may be searched.</li><li>c. Parents/Guardians will be notified.</li><li>d. The police will be notified by the principal, if evidence warrants.</li></ul>
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	<ul style="list-style-type: none"><li>e. Any substance will be confiscated.</li><li>f. Referral to the Student Assistance Program Team. Informal hearing, one to three (1-3) days in-school suspension or out-of-school suspension at the discretion of the building principal. Assessment by a licensed drug and alcohol counselor within ten (10) days and compliance with his/her recommendations. If there is evidence of a further violation, see appropriate situational category.</li></ul> <p>4. If a student is found to be in possession of, using or under the influence of drugs, controlled substances or alcohol or in possession of drug/alcohol-related paraphernalia when attending a school-sponsored activity, the following will occur:</p> <ul style="list-style-type: none"><li>a. The chaperone will contact the group advisor or administrator. A written report regarding the incident will be prepared and submitted to the principal or his/her designee.</li><li>b. The student and his/her locker, car and other possessions will be searched.</li><li>c. Parents/Guardians will be notified.</li><li>d. Police will be notified at the discretion of the principal or his/her designee.</li><li>e. Analysis of substance may be done at the discretion of the school or police.</li><li>f. The student will be sent home immediately at parental expense or detained until a parent/guardian can accompany the student. Further discipline as provided by the appropriate situational category will be administered following the principal's investigation.</li></ul> <p>5. If a student possesses, uses or is under the influence of drugs, controlled substances or alcohol, First Offense-Cooperative, the following will occur:</p> <ul style="list-style-type: none"><li>a. Principal or his/her designee will be summoned. Staff member will prepare a written report of the incident.</li><li>b. The student and his/her locker and other possessions will be searched.</li><li>c. Immediate parental conference will be arranged.</li><li>d. The police will be notified at the discretion of the principal or his/her designee.</li></ul>
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	<ul style="list-style-type: none"><li>e. Analysis of substance may be done at the discretion of the school or police.</li><li>f. Referral to Student Assistance Program Team. Informal hearing, six to ten (6-10) days in-school suspension or out-of-school suspension at the discretion of the building principal. Assessment by a licensed drug and alcohol counselor within ten (10) days and compliance with his/her recommendations.</li></ul> <p>6. If a student possesses, uses or is under the influence of drugs, controlled substances or alcohol, First Offense-Uncooperative, the following will occur:</p> <ul style="list-style-type: none"><li>a. Principal or his/her designee will be summoned. Staff member will prepare a written report of the incident.</li><li>b. The student and his/her locker, car, desk, and other possessions will be searched.</li><li>c. Parents/Guardians will be notified and requested to come to the school immediately.</li><li>d. Police will be notified of the incident.</li><li>e. Analysis of substance may be done at the discretion of the school or police.</li><li>f. Referral to Student Assistance Program Team. Informal hearing, ten (10) days out-of-school suspension. Formal School Board hearing for expulsion from school. The administration will request that conditions for the return to school following the expulsion include an assessment by a licensed drug and alcohol counselor and compliance with the recommendations of the counselor.</li></ul> <p>7. If a student is caught again in possession, use or under the influence of drugs, controlled substances or alcohol, the following will occur:</p> <ul style="list-style-type: none"><li>a. Principal or his/her designee will be summoned. Staff member will prepare a written report of the incident.</li><li>b. The student and his/her locker, car, desk, and other possessions will be searched.</li><li>c. Parent/Guardians will be notified and requested to come to principal's office immediately.</li><li>d. Police will be notified of the incident.</li></ul>
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- e. Analysis of substance may be done at the discretion of the school or police.
  - f. Referral to Student Assistance Program Team. Informal hearing, ten (10) days out-of-school suspension. Formal School Board hearing for expulsion from school. The administration will request that conditions for the return to school following the expulsion include an assessment by a licensed drug and alcohol counselor and compliance with the recommendations of the counselor.
8. If a student is distributing a drug, controlled substances or alcohol, the following will occur:
- a. Principal or his/her designee will be summoned. Staff members will prepare a written report of the incident. Police will be notified of the incident.
  - b. The student and his/her locker, car, desk, and other possessions will be searched.
  - c. Parents/Guardians will be notified and requested to come to the principal's office or his/her designee immediately.
  - d. Police will be notified in order that they may take further action.
  - e. Analysis of substance may be done at the discretion of the school or police.
  - f. Referral to Student Assistance Program Team. Informal hearing, ten (10) days out-of-school suspension. Formal School Board hearing for expulsion from school. The administration will request that conditions for the return to school following the expulsion include an assessment by a licensed drug and alcohol counselor and compliance with the recommendations of the counselor.
9. If a student distributes an over-the-counter medication to another individual for use consistent the manufacturer's intended purpose, the principal or his/her designee may impose appropriate discipline action in order to deter the student from engaging in such distribution in the future.

### Discipline

The school reserves the right to discipline students for violations of this policy to the extent the student's underlying conduct (i.e. possession, use, distribution of the prohibited item or the student's impaired state) occurs while under the supervision of school officials. Any disciplinary action taken against a student shall be done in compliance with other Board policies and all applicable state and federal laws.

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	<p>References:</p> <p>School Code – 24 P.S. Sec. 510, 511, 1303-A</p> <p>State Board of Education Regulations – 22 PA Code Sec. 12.3, 403.1</p> <p>PA Controlled Substance, Drug, Device and Cosmetic Act – 35 P.S. Sec. 780-101 et seq.</p> <p>Steroids – 35 P.S. Sec. 807.1 et seq.</p> <p>PA Civil Immunity of School Officers/Employees Relating to Drug or Alcohol Abuse – 42 Pa. C.S.A. Sec. 8337</p> <p>No Child Left Behind Act – 20 U.S.C. Sec. 7114, 7161</p> <p>Controlled Substances Act – 21 U.S.C. Sec. 801 et seq.</p> <p>Board Policy – 122, 123, 210, 218, 226, 227.1, 227.2, 233</p>
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