

Capital Area School for the Arts Charter School
Meeting of the Board of Trustees
June 20, 2022

Minutes

The Capital Area School for the Arts Charter School Board of Trustees held a board meeting on Monday, June 20th, 2022 at 6:30 p.m. at 150 Strawberry Square, Harrisburg, PA.

Board members in attendance: Karen Degenhart, Richard Fry, Brian Griffith, , Emily Klauer Sullivan, Dawn Mull, and Fina Salvo

Others/public in attendance: Tim Wendling

Board Members not in attendance: Cathy Harlow, Chris Healy

1. Call to Order – Fina Salvo called the meeting to order at 6:30 p.m.
2. Roll Call/Additions to the Agenda/Administrative
A motion was made by Brian Griffith and seconded by Rich Fry to add approval of the Act 44 School Safety Report to the agenda for approval. Motion passed with all members present voting in the affirmative.
3. Public Comment on Agenda Items – N/A
4. Executive Session –
A motion was made by Rich Fry and seconded by Brian Griffith to enter executive session for the purpose of discussing the topics of safety and personnel. Motion passed with all members present voting in the affirmative.
5. Approval of Minutes
 - 5.1. Board Meeting Minutes for April 19, 2022 meeting.
 - 5.2. Board Meeting Minutes for May 16, 2022 meeting
A motion was made by Rich Fry and seconded by Karen Degenhart to approve the meeting minutes for April 19th and May 16th. Motion passed with all members present voting in the affirmative.
6. Principal/CEO Report
 - 6.1. Seniors of the Month
Mr. Wendling announced that names of the four Students of the Month for May and June. The are Wyatt McKenna, Sarah Roland, Nate Horst and Lindsey Molsky
 - 6.2. Enrollment Update 2021-2022
Mr. Wendling announced that there are currently 180 students registered to attend CASA in the fall. Applications are continuing to be accepted and the enrollment looks good.

6.3. Upcoming Reports

Mr. Wendling provided an update on reports that CASA will be required to submit in the upcoming months. They include the Comprehensive Plan, Charter School Annual Report and Charter Renewal.

6.4. CASA Live Update

*Mr. Wendling shared that the Whitaker Center has asked CASA to consider offering the CASA Live performance more than one night as attendance was very high and the space was almost at capacity for this year's performance.
Several board members shared positive feedback about this year's performance.*

6.5. New Website

Mr. Wendling showed board members the new CASA website that is being developed.

6.6. Items for approval

6.6.1. New Mascot – CASA Chameleon

Mr Wendling proposed that the mascot for CASA be the Chameleon

A motion was made by Rich Fry and seconded by Dawn Mull to approve the Chameleon as the mascot. Motion passed with all members present voting in the affirmative.

6.6.2. Act 44 Safety Report

A motion was made by Brian Griffith and seconded by Rich Fry approve the Act 44 Safety Report. Motion passed with all members present voting in the affirmative.

7. Board President's Report

7.1 Discussion of process and timeline for nominating and approving new board members.

The board discussed the names of three potential new board members for the 2022/23 school year. These candidates will submit resumes for board review and there may be a meeting scheduled in July to approve their board membership.

7.2 CASA Board of Trustees meeting dates for 2022/23

The list of meeting dates for the 22/23 school year were distributed for board members to review. A motion was made by Brian Griffith and seconded by Rich Fry to approve the dates as proposed. The motion passed with all members present voting in the affirmative.

8. Treasurer's Report –

8.1. May Financials

Board Treasurer, Dawn Mull, discussed the May Financial Statement.

9. Other Fiscal Matters – N/A

10. Budget Administration

10.1 2022-23 Budget (Second Reading)

A motion was made by Rich Fry and seconded by Emily Klauer Sullivan to approve the 2022-23 budget. The motion passed with all members present voting in the affirmative.

11. Personnel Matters

11.1. Personnel Update

Mr Wendling provided an update on the status of staffing and personnel at CASA.

11.2. Resignation of Diana Cole, Biology Teacher, effective at the end of the 21/22 school year. *A motion was made by Brian Griffith and seconded by Rich Fry to approve Diana Cole's resignation. The motion passed with all members present voting in the affirmative.*

11.3. Recommended for Employment beginning in the 22/23 school year – Brian D. Massey, English
A motion was made by Rich Fry and seconded by Dawn Mull to approve the employment of Brian D. Massey. The motion passed with all members present voting in the affirmative.

11.4. Recommended for Employment beginning in the 22/23 school year – Krista M. Werner, Special Education
A motion was made by Rich Fry and seconded by Emily Klauer Sullivan to approve the employment of Krista M. Werner. The motion passed with all members present voting in the affirmative.

11.5 Approval of Tuition Reimbursement for Erica Leonard.
A motion was made by Rich Fry and seconded by Dawn Mull to approve the tuition reimbursement. The motion passed with all members present voting in the affirmative.

11.6 Approval of Principal/CEO evaluation and performance stipend
A motion was made by Brian Griffith and seconded by Rich Fry to approve Mr. Wendling's evaluation and a performance stipend of \$20,000 in recognition of Mr. Wendling's leadership at CASA. The motion passed with all members present voting in the affirmative.

11.7 Approval of Asst. Principal performance stipend
A motion was made by Brian Griffith and seconded by Rich Fry to approve a performance stipend of \$7,500 in recognition of Mrs. Rhinehart's leadership at CASA. The motion passed with all members present voting in the affirmative.

12. Committee Reports – N/A

13. Policies, Programs, and Governing Documents

13.1. Policy 249 – Bullying / Cyber Bulling

A motion was made by Rich Fry and seconded by Emily Klauer Sullivan to approve the updated Policy 249. The motion passed with all members present voting in the affirmative.

14. Information Items - NA

15. Public Comment on Non-Agenda Items – N/A

16. Next Board Meeting Date – The next CASA Charter School Board of Trustees meeting is Monday, August 15th at 6:30 PM

The meeting was adjourned at 7:27 pm following a motion to adjourn by Rich Fry which was seconded by Emily Klauer Sullivan