

**Capital Area School for the Arts Charter School  
Meeting of the Board of Trustees  
Tuesday, March 16, 2021**

**Minutes**

The Capital Area School for the Arts Charter School Board of Trustees held a virtual board meeting on Tuesday, March 16, 2021 at 6:30 p.m.

Board members in attendance: Karen Degenhart, Brian Griffith, Cathy Harlow, Christopher Healy, Connie Kindler, Elizabeth Mullaugh, Dawn Mull, and Fina Salvo

Board members not in attendance: Frank Fleishman

Others/public in attendance: Tim Wendling and Sue Hill, CASA

1. **Call to Order** – Fina Salvo called the meeting to order at 6:32 p.m.
2. **Roll Call/Additions to the Agenda/Administrative** – N/A
3. **Public Comment on Agenda Items** – N/A
4. **Approval of Minutes**

- 4.1. Board Meeting Minutes for February 16, 2021

*A motion was made by Christopher Healy and seconded by Elizabeth Mullaugh to approve the minutes from the February, 16, 2021 board meeting. Motion passed with all members present voting in the affirmative.*

5. **Principal/CEO Report**

- 5.1. Seniors of the Month

Shalaya Kinder, Dance student residing in Harrisburg School District

Brooke Minnich, Film/Video student residing in West York School District

- 5.2. Enrollment Update – Tim Wendling stated there are 187 students enrolled. The first round of auditions will finish up this Thursday, March 18, 2021. The art staff noted a very talented group of students this year, with over 62 incoming ninth grade students auditioning.
- 5.3. COVID Related Operations – Mr. Wendling noted that Strawberry Square is holding a COVID testing clinic in the vacant Hallmark space. A few parents expressed concerns, so we gave them the option of learning virtually.

Thanks to Brian Griffin and Capital Area Intermediate Unit for their assistance in getting our staff vaccinated.

#### 5.4. Items for Approval:

##### 5.4.1

### 6. **Board President's Report**

- 6.1. Statement of Financial Interests Forms (2020) due by May 1, 2021 – Ms. Salvo reminded the board to fill out and return to Sue Hill or complete and submit online.

Ms. Salvo also reminded the board about completing the mandatory Act 55/Trauma informed training. After watching the training session, please respond with your thoughts on the training through an email statement. The email will serve as proof the training was completed.

### 7. **Treasurer's Report**

- 7.1. Financial Statements - Dawn Mull presented the February financial statements.

### 8. **Other Fiscal Matters** – N/A

### 9. **Budget Administration** – N/A

### 10. **Personnel Matters**

- 10.1 Personnel Change – Cafeteria Aide

Amanda Wingard informed Sue Hill by text that she had received a job closer to her home. She has not sent an official resignation letter to date. We will move our substitute cafeteria aide, Khadija Frias, to this position. If no resignation letter is received from Ms. Wingard, the board will move to terminate her from the position.

### 11. **Committee Reports**

Curriculum Committee - Connie Kindler stated that the state is requiring students to take the Keystone Exams. They were given the option to postpone until the Fall. Our preference is to keep it this Spring.

The Curriculum Committee also discussed the course selection guide. They would like to offer Driver's Education and look at revising the internship requirements and make it a graded course. Also, they want to offer Environmental Science as a full credit. AP US History was an add on class every year. Because it is so limited, it doesn't make sense feasibly to provide in person instruction -- CAOLA only. Graduation requirements were discussed. Due to pandemic, graduation requirements will be postponed. We have some students who are currently failing their art class – this is a huge issue statewide. However, students at CASA need 8 credits in their art class to graduate. Staff is working through this to make sure students meet the expectations. Tim stated this is the first year that this is an issue.

### 12. **Policies, Programs, and Governing Documents**

Policy 208 – Withdrawal from School/Compulsory School Age – First reading

Policy 218.3 – Discipline of Student Convicted of Sexual Assault – Second Reading

Policy 801 – Right to Know – Second Reading

**13. Information Items**

Elizabeth Mullaugh stated there is a committee meeting for the Capital Campaign on March 30, 2021. We are very close to the goal. Ms. Mullaugh also shared that the gaming grant was approved and we will be receiving \$75,000 for the build out.

**14. Public Comment on Non-Agenda Items – N/A**

**15. Next Board Meeting Date - The next CASA Charter School Board of Trustees meeting is Monday, April 19, 2021 at 6:30 p.m. The meeting was adjourned at 6:54 p.m.**

**Upcoming Board Meeting Dates**

Monday, April 19, 2021

Monday May 17, 2021

Monday, June 21, 2021