

**CAPITAL AREA
SCHOOL FOR THE
ARTS CHARTER
SCHOOL (CASA
CHARTER SCHOOL)**

SECTION: BOARD PROCEDURES

TITLE: DISTRIBUTION

ADOPTED: 7/8/2013

REVISED:

<p>SC – Art. XVII - A</p> <p>65 P.S. Sec. 67.701 et seq</p>	<p style="text-align: center;">007. DISTRIBUTION</p> <p>The Capital Area School for the Arts (CASA) Charter School Board of Trustees (Board) adopts the procedures and policies contained in the Policy Manual as a governance tool for the Board and as a resource for charter school administrators, and employees, charter school students, parents/guardians, residents of the chartering district and community members.</p> <p>The Board Policy Manual shall be considered a public record. One (1) copy of the Policy Manual shall be maintained in the administration office and shall be available for inspection during regular office hours. The Board Policy Manual shall also be maintained on the charter school’s web site.</p> <p>The Principal or designee shall maintain an orderly plan for the promulgation of policies to students, parents/guardians and staff members who are affected by them and shall provide easy accessibility to an up-to-date manual of policies.</p> <p>The Principal shall be responsible to review existing policy in light of Board actions and revisions to state and federal statutes and regulations, and to recommend to the Board the changes necessary to maintain the Board Policy Manual in a current status.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 497, 510, Article XVII - A</p> <p>Right-to-Know Law – 65 P.S. Sec. 67.101 et seq.</p>
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