

Capital Area School for the Arts Charter School
Meeting of the Board of Trustees
March 22, 2022

Minutes

The Capital Area School for the Arts Charter School Board of Trustees held a board meeting on Tuesday, February 22, 2022 at 6:30 p.m. at 150 Strawberry Square, Harrisburg, PA.

Board members in attendance: Karen Degenhart, Brian Griffith, Cathy Harlow, Chris Healy, Dawn Mull, and Fina Salvo

Others/public in attendance: Tim Wendling
Sue Hill

Board Members not in attendance: Richard Fry, Emily Klauer Sullivan

1. Call to Order – Fina Salvo called the meeting to order at 6:30 p.m.
2. Roll Call/Additions to the Agenda/Administrative – N/A
3. Public Comment on Agenda Items – N/A
4. Approval of Minutes
 - 4.1. Board Meeting Minutes for February 22, 2022 – will be submitted for approval at the April meeting.
5. Principal/CEO Report
 - 5.1. Seniors of the Month

Ruby Tilder – Creative Writing student residing in the West Shore School District

Gabby Stone– Music student residing in the Lower Dauphin School District
 - 5.2. Enrollment Update 2021-2022 – Tim Wendling stated CASA currently has 193 students enrolled.
 - 5.3. COVID Operations Update – Masks are optional. Currently about 90% of the students are still wearing masks. No issues to date.
 - 5.4. Update on Insurance Rates – Tim Wendling stated our disability, vision and dental are staying the same or small increases. We are still waiting on health insurance options to be presented from our broker.
 - 5.5. Comprehensive Planning – Mr. Wendling noted they have completed 45% of the plan to date. He will be meeting with the team next week and anticipates completion very soon.

5.6. PA Future Ready Data – Mr. Wendling summarized the data received from the PA Department of Education. Focusing on Keystones, he noted that from 2013 to the present students have made great improvement. He will use the 18/19 data for the Comprehensive Plan due to the lack of data during COVID.

5.7. Items for Approval:

5.7.1. 2022-23 School Calendar

A motion was made by Brian Griffith and seconded by Dawn Mull to accept and approve the 2022-23 School Calendar. Motion passed with all members present voting in the affirmative unless otherwise noted.

6. Board President’s Report

6.1. Annual Statement of Financial Interests

Ms. Salvo instructed board members to fill out the Annual Statement of Financial Interests Forms and return to Sue Hill. They are due back on or before May 1, 2022.

6.2. Nominating Committee

Ms. Salvo stated she would like to establish a new committee that assists in bringing in new board members, recruits and vetting as necessary.

7. Treasurer’s Report – Dawn Mull distributed and discussed the February Financial Statement.

8. Other Fiscal Matters – N/A

9. Budget Administration

9.1. 2022-23 Draft Budget (First Reading) – Tim Wendling gave a highlight of the major changes. Nothing extra ordinary from last year. There is a large reduction in teacher salaries due to pulling out the school counselor and giving that position a line item on its own. Teacher raises are all decided by the salary schedule. We are still waiting on the health insurance quote and have added food costs as the free lunch program will expire at the end of the current school year. He also noted that there are a few grants currently being worked on.

10. Personnel Matters

10.1. Approval of Morgan Calhoun as a substitute teacher

A motion was made by Brian Griffith and seconded by Karen Degenhart to approve Morgan Calhoun as a substitute teacher for the remainder of the school year. Motion passed with all members present voting in the affirmative unless otherwise noted.

11. Committee Reports – N/A

12. Policies, Programs, and Governing Documents – N/A

13. Information Items

13.1. CASA Charter School Foundation – Tim Wendling noted that the foundation plans on hosting a fundraiser a week prior to CASA Live! More information will be forthcoming.

14. Public Comment on Non-Agenda Items – N/A

15. Next Board Meeting Date – The next CASA Charter School Board of Trustees meeting is Tuesday, April 19, 2022, at 6:30 p.m.

The meeting was adjourned at 7:00 p.m.

Upcoming Board Meeting Dates

Tuesday, April 19, 2022 – note different day
Monday May 16, 2022
Monday, June 20, 2022

Upcoming Events

CASA Live!
5/26/2022 @ 7:00 P.M.
Whitaker Center