

**Capital Area School for the Arts Charter School**  
Meeting of Board of Trustees  
Monday, April 16, 2018 – 6:30 PM  
CASA Charter School, 150 Strawberry Square, Harrisburg, PA

## **Agenda**

- 1. Call to Order**
- 2. Roll Call/Additions to the Agenda/Announcements/Administrative**
- 3. Public Comment on Agenda Items**
- 4. Approval of Minutes**
  - 4.1. Regular Board Meeting Minutes for March 19, 2018 (attached)
  - 4.2. Special Board Meeting Minutes from March 29 and April 4, 2018 (attached)
- 5. Principal/CEO Report**
  - 5.1. Enrollment
  - 5.2. Approval Items
    - 5.2.1. Messiah College field trip (attached)
- 6. Board President Report**
  - 6.1. Charter Renewal Process – update
  - 6.2. Statements of Financial Disclosure – **due May 1, 2018**
- 7. Treasurer's Report**
  - 7.1. Financial Statements – D. Mull (to be distributed at meeting)
  - 7.2. Line of Credit - update
- 8. Other Fiscal Matters**
  - 8.1. N/A
- 9. Budget Administration**
  - 9.1. Draft Budget presentation – S. Galloway and D. Mull
- 10. Personnel Matters**
  - 10.1. N/A
- 11. Committee Reports –**
  - 11.1. Curriculum and Professional Development Committee Meeting March 26, 2018 (minutes attached)
  - 11.2. Nominating Committee

## 12. Policies, Programs and Governing Documents

- 12.1. Second Reading and Adoption of Policies (attached)
  - 12.1.1. #138 – ESS/ESL
  - 12.1.2. #204 Attendance – Truancy Policy
  - 12.1.3. #209.2 – Diabetes Medication, etc.
  - 12.1.4. #209.3 – Emergency – First Aid Care
  - 12.1.5. #\_\_\_ - Administration of Medication
  - 12.1.6. #217 – Graduation Requirements
  - 12.1.7. #\_\_\_ - Internal Controls
  - 12.1.8. #617 – Petty Cash
  - 12.1.9. #706 Property Records
  - 12.1.10. #918 – Parents & Family Members Engagement

## 13. Information Items

- 13.1. CRAE Update
  - 13.1.1. Grants
  - 13.1.2. Annual and Family Appeal
  - 13.1.3. EITC
  - 13.1.4. CASALive! 2018
  - 13.1.5. 2018 Event

## 14. Public Comment on Non-Agenda items

## 15. Next Board Meeting Date

The next meeting of the CASA Charter School Board of Trustees is scheduled for **Monday, May 14, 2018** beginning at **6:30 PM** at CASA Charter School, 150 Strawberry Square, Harrisburg, PA.

## 16. Adjourn Meeting

The schedule of regular meetings of the CASA Charter School Board of Trustees for the 2017-18 fiscal year is as follows.

Date	Day	Start Time	Meeting Location
May 14, 2018	Monday	6:30 PM	CASA Charter School
June 18, 2018	Monday	6:30 PM	CASA Charter School