

# FALL 2020 REOPENING INSTRUCTIONAL PLAN



Capital Area School for the Arts  
Charter School

Board Approved – 7/20/2020

Capital Area School for the Arts Charter School

150 Strawberry Square

Harrisburg, PA 17101

717-732-8450

[www.casa-arts.org](http://www.casa-arts.org)

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Website	<a href="http://www.casa-arts.org">www.casa-arts.org</a>

Goal of Plan
<p>The goal of CASA Charter School’s Reopening Instructional Plan is to ensure students receive quality, standards-based academic instruction that is infused with intensive arts-education while maintaining safety measures outlined by the CDC, PA Department of Health, and PA Department of Education. The plan will provide for flexibility, a sense of routine, and reconnection with peers and teachers.</p> <p>CASA Charter School is also committed to the health and safety of teachers and staff members. This plan attempts to create an environment where safety measures can be taken to protect all of our CASA Charter School community.</p>



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## Overview of Plan

The Mission of Capital Area School for the Arts Charter School is to provide students with a rich, rigorous, arts-infused high school program that enables them to succeed in college and careers.

CASA Charter School surveyed parents and 94 percent responded that they would like to see the school open for “at least some” face-to-face instruction during the fall of 2020.

CASA Charter School has developed three plans that will be available at any time throughout the 2020-2021 school year. CASA Charter School’s approved academic calendar and number of instructional hours are not set to change at this time.

**Plan A – Hybrid Opening:** This approach will be utilized for the beginning of the school year and for the duration of the time that social distancing of six feet is required by the CDC and the PA Department of Health (<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>). Because CASA Charter School does not have extra space to utilize, the school contracted with Tanner Furniture to develop floor plans for each classroom in order to maximize the number of students in each room while practicing social distancing measures. In order to meet mitigation measures, the following schedule will be enacted: On Mondays and Tuesdays, students in grades 9 and 10 will attend in person while students in grades 11 and 12 will work virtually from home. On Wednesdays, all students will work virtually. Staff members will be available in school for virtual office hours, assistance with assignments, virtual mental health services, and professional development. In addition, one Wednesday a month will be dedicated to college and career readiness activities. On Thursdays and Fridays, students in grades 11 and 12 will attend in person while students in grades 9 and 10 work virtually from home. Students who are provided special education services will have the option to attend Monday, Tuesday, Thursday, and Friday. This plan will reduce the amount of students in the building at any time by 50 percent and will allow for a deep cleaning of classrooms on Wednesdays.

**Plan B – Full Opening:** This approach will be utilized when social distancing measures can be relaxed and all students are able to be present in the school at the same time.

**Plan C – Fully Virtual:** This approach will be utilized for any student whose parent is uncomfortable with them attending classes in person. This approach will also be used if there is an emergency closure because of an increase in COVID-19 cases in the school, county, or state, or if there is a mandate by the Secretary of Education or Governor of Pennsylvania.

### Expectations for Teaching and Learning

**Plan A – Hybrid Opening:** All teachers have been trained and will continue to receive training on Canvas. This learning management system will house all teacher lessons, along with assignments, rubrics, activities, etc. Students who are in the classroom will receive direct instruction, engage with teachers and peers, and then build upon that instruction virtually at home through Canvas. In addition to Canvas, CASA Charter School utilizes Capital Area Online Learning Association (CAOLA) for several courses. All students will have 24/7 access to those courses while in school and while at home. On Wednesdays, all teachers will be available virtually to meet with students, assist with assignments, reteach material, or preview new material. In addition, one Wednesday a month will be dedicated to college and career readiness activities. Each course will be taught and monitored by a certified teacher.

**Plan B – Full Opening:** When mitigation efforts are permitted to be relaxed, CASA Charter School will resume full daily capacity and all students will be present and in school for live instruction.

**Plan C – Fully Virtual:** All teachers have been trained and will continue to receive training on Canvas. This learning management system will house all teacher lessons, along with assignments, rubrics, activities, etc. Students receive direct instruction, engage with teachers, and build upon that instruction virtually at home through Canvas and Zoom. In addition to Canvas, CASA Charter School utilizes Capital Area Online Learning Association (CAOLA) for several courses. All students will have 24/7 access to those courses while in school and while at home. On Wednesdays, all teachers will be available virtually to meet with students, assist with assignments, reteach material, or preview new material. Each course will be taught and monitored by a certified teacher.

### Communication Tools and Strategies

CASA is committed to effectively communicating with all stakeholders including students, families, and faculty members. Official communication will be distributed via Swiftreach email and all-call. Those announcements will also be available on CASA’s website and social media accounts.

All teachers and students will utilize their school issued email addresses to frequently communicate, when unable to do so in person. Teachers will also update their Canvas accounts daily. PowerSchool will be updated weekly to reflect assignments, grades, and attendance.

Teachers are able to communicate with students via online learning sessions and through their online learning platform (CAOLA).

#### Access (Devices, Platforms, Handouts)

A technology survey was administered to all CASA families. 97 percent of the respondents reported that their child has access to a computer at home and 100 percent of the respondents reported that their child has access to WIFI. For students who are unable to provide their own laptop daily at school, CASA will issue them a Chromebook for use for the year. The student will be able to take that computer home daily. In an effort to prepare for all scenarios, CASA is moving to a one-to-one technology device model. If a family does not have access to WIFI or internet, CASA Charter School will assist them in gaining access.

#### Attendance / Accountability

Daily attendance will be taken in school by each homeroom teacher and in every class thereafter. When students are scheduled for virtual instruction days, attendance will be taken through daily assignment completion on the learning management systems Canvas and CAOLA.

Grading policies as outlined in the CASA student handbook will be followed.

As always, CASA Charter School encourages frequent communication between teachers and families.

#### Good Faith Efforts for Access and Equity for All Students

CASA Charter School educators and families develop strong working relationships. Throughout this crisis, communication has been and will continue to be consistent and constant. Resources will be provided to all students to ensure that they have the opportunity to advance their academic growth. All regular in-school supports will be provided, along with additional virtual supports, when possible.

Teachers will communicate frequently with students and families to check-in on their academic progress and their overall wellbeing.

#### Special Education Supports

Regular education teachers will provide assignments with the appropriate accommodations noted in each student's Individualized Education Plan. Special education teachers will work with regular education teachers to ensure all appropriate accommodations are made.

Each student who has an Individualized Education Plan will have the opportunity to attend school in-person four days per week (Monday, Tuesday, Thursday, and Friday). Special education supports and services will be available during virtual instructional delivery as well.

#### EL Supports

CASA currently does not have any EL students enrolled.

#### Building/Grade Level Contacts

Mr. Timothy Wendling, CEO/Principal – [twendling@casa-arts.org](mailto:twendling@casa-arts.org)

Mrs. Amanda Rhinehart, Assistant Principal – [arhinehart@casa-arts.org](mailto:arhinehart@casa-arts.org)

Mrs. Sue Hill, Assistant to the CEO – [shill@casa-arts.org](mailto:shill@casa-arts.org)

Mrs. Vicki Chambers, Administrative Assistant – [vchambers@casa-arts.org](mailto:vchambers@casa-arts.org)

Mrs. Tina Baker, School Counselor – [cbaker@casa-arts.org](mailto:cbaker@casa-arts.org)

Ann Stillwater, School Nurse – [astillwater@casa-arts.org](mailto:astillwater@casa-arts.org)

#### Resource Links

[www.casa-arts.org](http://www.casa-arts.org)

<https://caiu.geniussis.com/PublicWelcome.aspx>

<https://zoom.us/>

<https://casa-arts.instructure.com/login/canvas>

<https://www.aleks.com/>

<https://www.khanacademy.org/>

<https://edu.google.com/>

<https://www.education.pa.gov/Pages/default.aspx>

<https://ps-casa.caiu.org/public/>

<https://www.health.pa.gov/Pages/default.aspx>

<https://www.cdc.gov/coronavirus/2019-nCoV/index.html>