

Capital Area School for the Arts Charter School

Memo

In order to keep our school environment safe, we are requiring that all students and staff members complete a home COVID-19 screening in the evening and before leaving for school in the morning. Please use the Daily Home COVID-19 Screening Checklist below. If a student or staff member is experiencing these symptoms, they are to **stay home** and notify Nurse Stillwater via email at astillwater@casa-arts.org or by calling 717-732-8450. Nurse Stillwater will communicate with families and staff members regarding symptoms and potential exposure. She will also provide information relating to attendance and re-entry to school procedures. Thank you!

Daily Home COVID-19 Screening Checklist

1. - Are you/is the student taking any medication to treat or reduce a fever such as Ibuprofen (i.e. Advil, Motrin) or Acetaminophen (Tylenol)?
2. - Are you/is the student experiencing any of the following?

Group A 1 or more symptoms	Group B 2 or more symptoms
Cough Shortness of breath Difficulty breathing New olfactory disorder New taste disorder	Fever (measured or subjective) Chills Rigors (shivers) Myalgia (aches) Headache Sore throat Nausea or vomiting Diarrhea Fatigue Congestion or runny nose

Students and staff members should stay home if they:

- Have one or more symptoms in Group A **OR** Have two or more symptoms in Group B **OR**
Are taking fever-reducing medication.

**If a student is going to be absent for the day, in addition to communicating with Nurse Stillwater, please notify Mrs. Chambers at vchambers@casa-arts.org or 717-732-8450. Please follow up with a note as well.