



Capital Area School for the Arts  
Charter School

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May 5, 2021

Dear CASA Families:

As we enter the last month of this school year, it is important that we continue to take the necessary precautions to prevent the spread of COVID-19. As of today, May 5, 2021, CASA has two known active positive cases of COVID-19 in our CASA community. At least one of these cases was not physically present in the school after their exposure. Contact tracing has occurred and potential close contacts have been notified.

Deep cleaning of the facility has taken place since the last time a potentially infectious individual was in the building.

Below are the mitigation efforts CASA will continue to expect from students and staff members both inside and outside of school as we close out this school year:

- **Wear a mask and maintain a physical distance of at least 3-6 feet at all times.**
- **Avoid close contact with those outside your immediate household and limit non-essential travel and activities.**
- **Stay home when you are sick.** Watch for symptoms of COVID-19 including cough, shortness of breath or difficulty breathing, fever, chills, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and/or diarrhea. Even if you suspect the illness may “just be a cold”, please keep your child home and contact Nurse Stillwater.
- **Wash your hands often with soap and water for at least 20 seconds.** Sing the Happy Birthday song twice to help know when it has been 20 seconds. If soap and water are not available, use alcohol-based hand sanitizers that contain at least 60% alcohol.
- **Cover your coughs and sneezes with a tissue and then dispose of the tissue and clean your hands immediately.** If you do not have a tissue, use your sleeve, not your hands, to cover coughs and sneezes.
- **Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipes.**
- **If you are contacted by the Pennsylvania Department of Health please cooperate with monitoring and follow all instructions so that other people do not become sick.**

In order to keep our school environment safe, we are requiring that all students and staff members complete a home COVID-19 screening in the evening and before leaving for school in the morning. Please use the Daily Home COVID-19 Screening Checklist on the next page. If a student or staff member is experiencing these symptoms, they are to **stay home** and notify Nurse Stillwater via email at [astillwater@casa-arts.org](mailto:astillwater@casa-arts.org) or by calling 717-732-8450. Nurse Stillwater will communicate with families and staff members regarding symptoms and potential exposure. She will also provide information relating to attendance and re-entry to school procedures.

*(next page)*

**Daily Home COVID-19 Screening Checklist**

1. - Are you/is the student taking any medication to treat or reduce a fever such as Ibuprofen (i.e. Advil, Motrin) or Acetaminophen (Tylenol)?

2. - Are you/is the student experiencing any of the following?

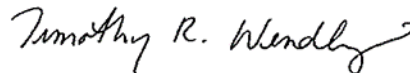
Group A 1 or more symptoms	Group B 2 or more symptoms
Cough Shortness of breath Difficulty breathing New olfactory disorder New taste disorder	Fever (measured or subjective) Chills Rigors (shivers) Myalgia (aches) Headache Sore throat Nausea or vomiting Diarrhea Fatigue Congestion or runny nose

**Students and staff members should stay home if they:**

- Have one or more symptoms in Group A **OR** Have two or more symptoms in Group B **OR** are taking fever-reducing medication.

\*\*If a student is going to be absent for the day, in addition to communicating with Nurse Stillwater, please notify Mrs. Shellenberger at [mshellenberger@casa-arts.org](mailto:mshellenberger@casa-arts.org) or 717-732-8450. Please follow up with a note as well.

Sincerely,



Timothy R. Wendling  
CEO/Principal