



Capital Area School for the Arts

Charter School

150 Strawberry Square

Harrisburg, PA 17101

Excuse for Absence

Reminders:

Please call CASA and report that your child is going to be absent. The telephone number is 717-732-8450.

Illness, court, and death in the immediate family are the only excuses accepted. Educational trip forms are available online and in the office. These forms must be preapproved.

Three or more unexcused absences qualify a student as being truant. As a mandated reporter, Capital Area School for the Arts Charter School (CASA) is required to report to the student's home school district for prosecution under the Commonwealth's compulsory attendance law when that student has accrued three or more days of unexcused absences. Any absence not verified in writing by a parent/guardian, physician, court, and/or other agency, within three days of the student's return to school, is considered unexcused. Planned absences without prior approval are also considered unexcused.

Please Print



Student Name: _____

Grade _____

Homeroom Teacher: _____

Date(s) of Absence: _____

Reason for Absence : _____

Parent/Guardian Contact Phone Number: _____

Parent/Guardian Signature: _____

Date: _____