

Capital Area School for the Arts Charter School
Meeting of the Board of Trustees
March 9, 2015 – 5:30 PM
Held at CASA Charter School
150 Strawberry Square

MINUTES

The CASA Charter School Board of Trustees held a Board meeting on March 9, 2015 at CASA Charter School in Harrisburg, PA.

Board members in attendance were: Sean Galloway, Lois Lehrman Grass, Perrise Hatcher, David Herman, Elizabeth Mullaugh, Christine Pavlakovich, David Skerpon and Glenn Zehner. Caryn Watson was on a conference call.

Others/public in attendance were: Sue Hill (CASA Charter School) and Tim Wendling (CASA Charter School).

1. Call to Order – At 5:30 p.m., Mr. Skerpon called the meeting to order.

2. Roll Call/Additions to Agenda/Announcements

2.1. Roll Call – Board members in attendance are noted above.

2.2. Additions to Agenda – No additions.

2.3. Announcements – Nothing to report.

3. Public Comments on Agenda Items

There were no public individuals present at the meeting, and there were no public comments on the agenda.

4. Approval of Minutes

Approval of the minutes for the January and February meetings will be done at the April 13, 2015 Board meeting.

5. Administrative –

5.1. Conflict of Interest Policy Affirmation -- Ms. Mullaugh stated that this policy was done last summer. It was drafted by our counsel and must be reviewed annually and affirmed. Each board member should sign and affirm the form and return to Mrs. Hill.

5.2. PA Statement of Financial Interest -- Ms. Mullaugh also reminded board members about filing their statement of financial interests by May 1, 2015 with Mrs. Hill.

6. Principal's Report

- 6.1. Enrollment Update -- Mr. Wendling stated that we currently have 175 full-time students.
- 6.2. Audition Update – Mr. Wendling stated that auditions are being scheduled for fall 2015 admission.
- 6.3. Musical Update – Mr. Wendling updated the Board on preparations for the Spring Musical.
- 6.4. Upcoming Events with Other Arts Organizations – Mr. Wendling listed upcoming events with other arts organizations involving CASA students.
- 6.5. Harrisburg University Concurrent Enrollment – Mr. Wendling discussed concurrent enrollment for CASA students. He also explained dual enrollment at HACC.
- 6.6. School Busing – Mr. Wendling discussed issues related to school bus pick-up.

7. Board Chair's Report

- 7.1. Nominations 2015-2016 – Mr. Skerpon stated that Mrs. Lehrman Grass will chair the Nominating Committee. Nominations will be presented at the May Board meeting

8. Treasurer's Report

Mr. Galloway presented financial reports.

9. Budget Administration

- 9.1. Approve contract with State Museum for prom – Mr. Galloway presented the contract with the State Museum for the prom. It is the same type contract as our graduation contract with them.

A motion was made by Dr. Zehner and seconded by Ms. Mullaugh that the State Museum Contract for the prom be approved. Motion passed with all members present voting in the affirmative unless otherwise noted. The motion was approved unanimously.

- 9.2. 2015-2016 Budget – Mr. Galloway outlined the 2015-2016 budget process and timeline.

10. Other Fiscal Matters

No items were presented.

11. Personnel Matters

No items were presented.

12. Committee Reports

- 12.1. Curriculum Committee – Dr. Zehner presented a report from the meeting on February 26, 2015. The next committee meeting will be March 31, 2015.

13. Policies, programs and Governing Documents

No policies were presented.

14. Information Items

- 14.1. CRAE Update – In Mrs. Sanders' absence, Mr. Herman presented an update on **CASALive!**

15. Public Comment on Non-Agenda Items – There was no public comment.

16. Next Board Meeting Date – The next meeting of the CASA Charter School Board of Trustees is scheduled for Monday, April 13, 2015 beginning at 5:30 p.m. at CASA Charter School, 150 Strawberry Square, Harrisburg, PA.

17. Adjournment

A consensus was made that the meeting be adjourned. Motion passed with all members present voting in the affirmative unless otherwise noted. The vote was approved unanimously.

The meeting adjourned at 6:32 p.m.